



MANDATORY CONTINUING EDUCATION REPORTING FORM

CANADIAN BOARD FOR CERTIFICATION OF PROSTHETISTS AND ORTHOTISTS
CONSEIL CANADIEN DE LA CERTIFICATION DES PROTHÉSISTES ET ORTHÉSISTES

January 1, 2011 – December 31, 2011

Name: _____ C.B.C.P.O # _____

Reporting for (Mark X) Prosthetics Orthotics
(PLEASE USE A SEPARATE FORM FOR EACH DESIGNATION)

Date of Course	Name of Course/Workshop	Location	Approved	
TOTAL				

QUALIFYING M.C.E. CREDITS

If a member is applying for MCEs and the event has not been assessed by the CBCPO, it is the responsibility of the member to provide the Education Chair with the course outline, lecture synopsis or description of the event to determine the number of MCEs to be awarded prior to attending the activity. Without appropriate documentation prior to the activity, MCEs will not be awarded.

Each member must report mandatory continuing education credits yearly.

TYPES OF M.C.E.	MAXIMUM HOURS
Attend a national or international convention which is organized by the Prosthetics/Orthotics Profession	Maximum MCEs: Based on attendance to conference specific activities (maximum 18 MCEs)
Attend the CAPO Convention, starting 2002	Maximum MCEs: Based on attendance to conference specific activities (maximum 24 MCEs)
Attend seminars and associated courses of allied health professionals (subject to education chair pre-approval) Eligibility for MCEs will be evaluated based on complexity of content.	For Example: 6 MCEs – one day course covering single topic with in-depth complexity 4 MCEs – full or partial day course covering related topics of reasonable complexity 2 MCEs – full or partial day course covering related topics of minimal complexity
Attend tutorials on prosthetic/orthotic procedures (subject to education chair pre-approval)	Maximum MCEs: Based on complexity of content
Have a Prosthetic/Orthotic (clinical or technical in nature) article published in a newsletter style publication.	Maximum MCEs: 10 MCEs (maximum one article per five year period)
Have a Prosthetic/Orthotic article published in a national or international journal or textbook.	Maximum MCEs: 30 MCEs (Maximum 1 article per 5 year period)
Present a lecture to a provincial association meeting of a clinical or technical nature (minimum 15 minutes)	Maximum MCEs: 2.5 MCEs per 15 minutes of lecture; maximum 15 MCEs per five year period

Presentation to national or international meeting or convention of a clinical or technical nature	Maximum MCEs: 2.5 MCEs per 15 minutes of lecture; maximum 15 MCEs per five-year period
Be called upon as an unpaid guest lecturer to give a presentation to students at one of the clinical Prosthetics/Orthotics school programs or other allied health professionals.	Maximum MCEs: 2.5 MCEs per 15 minutes of lecture; maximum 15 MCEs per five-year period
Present a lecture to a group such as health care professionals regarding CBCPO, CAPO, or about the prosthetic/orthotic industry (minimum 15 minute lecture)	Maximum MCEs: 2.5 MCEs per 15 minutes of lecture; maximum 5 MCEs per five-year period
Volunteer prosthetic/orthotic support or service to a group, team or organization where the majority of members use assistive devices within the members scope of practice (eg. Para-Olympics, amputee hockey team, etc.)	Maximum MCEs: maximum 5 MCEs per five-year period
Computer courses may qualify for MCEs if they relate to treatment protocol	
Members enrolling and satisfactorily completing on-line courses through the American Academy of Orthotists and Prosthetists On-line Learning Center (http://www.oandp.org/olc/) will be granted the identical number of MCEs that ABC grants as PCEs	
MINIMUM [single discipline 30 MCE Credits, dual 60 MCE Credits] OVER FIVE YEARS	
PROOF OF ATTENDANCE IS REQUIRED WITH SUBMISSION.	